

Internally Displaced Persons (IDP) Right to Food Monitoring Tool**ASoG G-WATCH PILOT TOOL****Monitoring Report Form****Monitoring Profile: Baseline Information***Instructions: Fill in the necessary/needed information below***Right holder or IDP Specific Information**Name of Evacuation Center (EC)/IDP Area¹:Number of Family Access Card (FAC) holders in the EC²:Number of Women IDP³:Number of Elderly IDP⁴:Number of Male Children IDP⁵:

Number of Female Children IDP:

Number of PWD IDP⁶:Nutritional data about the IDP population⁷:Types of Livelihood of IDP pre-displacement⁸:Types of Food Source of IDP pre-displacement⁹

Ethnic or Religious denomination of IDPs:

Duty bearer or Local Government Unit (LGU) and State Agency Information:Amount allocated for IDP food relief operations from 5% calamity fund of LGU and from any other sources¹⁰:Amount requested by LGU from the provincial Department of Social Welfare and Development Office (DSWD)¹¹:Date of request¹²:

Amount requested by provincial DSWDO from the regional DSWD:

Date of request:

Amount requested by regional DSWDO from the national DSWD:

Date of request:

¹ This may refer to the Municipality and specific baranggay where the monitoring activity is being conducted.² Measure Quantity. Obtain this data from the Municipal Social Worker and Development Officer (MSWDO)³ Measure Quantity. Obtain this from the Local Government Unit (LGU) or from the MSWDO⁴ Measure Quantity. Obtain from LGU or from MSWDO. These are 60 years old and above⁵ Measure Quantity. All IDP not exceeding the age of 18 years old. Obtain this from the LGU or MSWDO⁶ Measure Quantity. Information may be obtained from Municipal Health Officer (MHO)⁷ Measure Quality. Information may be obtained from Municipal Health Officer (MHO). Obtain supporting documents.⁸ Measure Quality. Obtain information from NEDA reports or from host LGU⁹ Measure Quality. This refers to types of food appropriate to their cultural norms¹⁰ Measure Quantity. Allocation may be lump with other kinds of relief items. Please indicate if funds are general to relief and or specific to food. Data may be obtained from the Municipal Accounting Office (MAO), COA Report, Executive and Legislative Agenda (ELA) of Municipal Planning and Development Office or MHO¹¹ The request may be in goods already measured by packs, meaning food and clothing are packed together, in which case it would be enough to describe what a pack contains in terms of the number and kind of clothing, quantity of food, in kilos (for rice), in number (noodle packs), and in number of cans and kind (for canned goods, kind: sardines, luncheon meat etc.)¹² Establish time of request versus time of response

Monitoring Checklist			
STAGE: LISTING AND PREPARATION OF RESOURCES			
Duty Bearers' Compliance Monitoring Points			
Monitoring Points	YES	NO	Details
1. Did the LGU consult the community leader/s about the initial list of IDP beneficiaries?			How were consultations conducted?
2. Did the LGU use family access cards (FAC) for listing internally displaced persons?			
3. Did the LGU orient the IDP beneficiaries about the processes/steps for listing?			
4. Did the actual listing process accommodate all IDP beneficiaries regardless of age ¹³ ?			
5. Did the actual listing process accommodate all IDP beneficiaries regardless of gender?			
6. Did the actual listing process accommodate all IDP beneficiaries regardless of religion?			
7. Did the LGU consult with the IDP community leader as part of validating the list of IDP beneficiaries for food relief?			
8. Did the LGU allow public access to the database of IDP beneficiaries listed and validated?			
Rights Holder Level Consolidated Checklist			
Monitoring Points	YES	NO	Details
1. Does the IDP beneficiary have an accomplished copy of the family access cards (FAC)?			
2. Is/Are the IDP beneficiary/affected family members listed in the master list of the LGU?			
STAGE: DISTRIBUTION AND REPORTING			
Monitoring Points	YES	NO	Details
1. Did the LGU orient the IDP beneficiaries			

¹³ IDP are vulnerable to discrimination against age, sex/gender, ethnic membership and religious affiliation

ANNEX 1 A

about the process of receiving food relief packs?			
2. Did the LGU distribute food relief packs to IDP beneficiaries in the area?			How often did the LGU distribute food relief packs? ¹⁴ <u>Quality of food packs</u> Number of kilos of rice: Number of canned goods: Number of instant noodles: Type of canned goods: Other contents:
3. Was potable water distributed to IDP beneficiaries?			
4. Did LGU distribute food relief packs regardless of age?			
5. Did the LGU distribute food relief packs to regardless of gender?			
6. Did the LGU distribute food relief packs to regardless of ethnicity or religion?			
7. Did the LGU distribute food relief packs regardless of physical capacity?			
8. Did the LGU use family access cards (FAC) or an official list of beneficiaries in the area to based distribution of food relief?			
9. Did the LGU validate each IDP beneficiary receiving food relief?			
10. Was the LGU able to provide food relief to IDP beneficiaries in the list?			
11. Did LGU stamp the Family Access Cards of IDP beneficiary upon distribution of food relief?			
12. Did the LGU allow IDP to help in managing the evacuation camp?			

¹⁴ Measure Time, Obtain the frequency of food distribution in a given month.

ANNEX 1 A

13. Does DSWD ARMM have a copy of the Requisition and Issuance Slip (RIS) form accounting the distribution of disaster food relief to LGU?			
14. Does the LGU have any recording book or copy of Requisition and Issuance Slip (RIS) form accounting the receipt of disaster food relief from DSWD Office ARMM?			
15. Does the LGU have furnished reports on in food relief distribution?			
16. Did the LGU account the purchase of food relief under its 5% calamity fund expenses?			

Rights Holder Level Consolidated Checklist

Monitoring Points	YES	NO	Details
1. Was the IDP beneficiary allowed to list all his/her affected family members to receive food relief?			
2. Did the IDP beneficiary use his/her FAC to obtain food relief pack/s for him/her and family recipients?			
3. Did the IDP beneficiary receive food relief packs according to minimum standards?			DSWD Minimum Standards: 3 Kilos of Rice 9 Cans of Sardines 6 Cans of Preserved Meat 3 Packs of Instant Noodles Uncooked raw items: (describe)
4. Was potable water provided to the IDP beneficiary?			
5. Was the food distributed acceptable to the culture of the IDP beneficiary?			
6. Was the IDP able to approach any official of the LGU to file his/her complaints and other concerns?			
7. Did IDP participate in managing the evacuation camp and distribution of relief goods?			

STAGE: CAPACITY BUILDING¹⁵

Duty Bearers' Compliance Monitoring Points

¹⁵ Capacity Building or Early Recovery program may be contingent on the presence of an application from the community

ANNEX 1 A

Monitoring Point	YES	NO	Details
1. Did LGU/DSWD consult the IDP community regarding the rehabilitation/recovery program to be implemented			
2. Did LGU/DSWD implement any rehabilitation program for the IDP beneficiaries?			Check if applicable: Food for Work Food for Training Food for Cash Others
3. Is the rehabilitation program of the LGU/IDP appropriate to the socio-economic culture food source of the IDP beneficiaries?			
4. Did implementing agency have complaints or feedback mechanism available for beneficiary internally displaced people?			

Rights Holder Level Consolidated Checklist

Monitoring Points	YES	NO	Details
1. Was IDP consulted about the program and design of the early recovery program?			
2. Did IDP beneficiary participate in any rehabilitation/recovery program from the LGU or other government agency?			Indicate what type of rehabilitation/recovery program 1. Food for Work 2. Food for Training 3. Food for Cash 4. Livelihood 5. Others
3. Is the rehabilitation program acceptable to the socio-economic and cultural norms of the IDP beneficiary?			
4. Has the IDP beneficiary regained his/her self capacity for food security?			